



FEDERAL ELECTION COMMISSION

WASHINGTON, D.C. 20463

RQ-3

February 1, 2001

Richard A. Passov, Treasurer  
Pfizer Inc. PAC  
235 East 42<sup>nd</sup> Street  
New York, NY 10017

Identification Number: C00016683

Reference: 12 Day Pre-General Report (10/1/00-10/18/00)

Dear Mr. Passov:

This letter is to inform you that as of January 31, 2001, the Commission has not received your response to our request for additional information, dated January 10, 2001. This notice requests information essential to full public disclosure of your federal election campaign finances. To ensure compliance with the provisions of the Federal Election Campaign Act (the Act), please respond to this request (copy enclosed).

An adequate response must be received at the Commission by February 21, 2001. Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. **Requests for extensions of time in which to respond will not be considered.** Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.

If you should have any questions regarding this matter, please contact Dominick Ciaraldi on our toll-free number (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division) or our local number (202) 694-1130.

Sincerely,

A handwritten signature in black ink, appearing to read "John D. Gibson", is written above the typed name.

John D. Gibson  
Assistant Staff Director  
Reports Analysis Division

Enclosure



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

RQ-2

Richard A. Passov, Treasurer  
Pfizer Inc. PAC  
235 East 42<sup>nd</sup> Street  
New York, NY 10017

Identification Number: C00016683

JAN 10 2001

Reference: 12 Day Pre-General Report (10/1/00-10/18/00)

Dear Mr. Passov:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Schedule A of your report (pertinent portion(s) attached) discloses a receipt(s) of \$2,000 from the Pfizer PAC-State. Please clarify whether this transfer(s) is from an account maintained by your committee for non-federal activity. If so, be advised that such a transfer is prohibited by 11 CFR §102.5(a)(1)(i) and the full amount of the transfer(s) should be returned to the non-federal account. Please inform the Commission of your corrective action immediately in writing and provide a photocopy of your check for the transfer-out. In addition, the transfer-out should be disclosed on Schedule B supporting Line 22 of your next report.

If this transaction represents an "internal transfer" of funds from one federal account to another, and the source(s) of such funds has been identified in previous reports of receipts and disbursements, please note that such transfers should not be itemized as doing so inflates total receipts and cash on hand. If this is the case, please amend your report accordingly.

Although the Commission may take further legal action regarding

the acceptance of funds from a non-federal account, your prompt transfer-out of the impermissible funds or clarification of the transaction, will be taken into consideration.

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division). My local number is (202) 694-1130.

Sincerely,

A handwritten signature in black ink, appearing to read "Dominick Ciaraldi". The signature is fluid and cursive, with a large initial "D" and a stylized "C".

Dominick Ciaraldi  
Reports Analyst  
Reports Analysis Division

<b>SCHEDULE A</b>		<b>ITEMIZED RECEIPTS</b>		Use separate schedule(s) for each category of the Detailed Summary Page		<b>4 / 5</b>	
						<b>FOR LINE NUMBER</b> 12	
Any information copied from such Reports and Statements may not be sold or used by any person for the purpose of soliciting contributions or for commercial purposes, other than using the name and address of any political committee to solicit contributions from such committee.							
<b>NAME OF COMMITTEE (In Full)</b> Pfizer PAC							
<b>Full Name, Mailing Address, and ZIP Code</b> Pfizer PAC - State 295 East 42nd St  New York NY 10017				<b>Name of Employer</b> Pfizer PAC - State  <b>Occupation</b>		<b>Date (month, day, year)</b> 10/10/2000	
<b>Receipt For:</b> <input type="checkbox"/> Primary <input checked="" type="checkbox"/> General <input type="checkbox"/> Other (specify):				<b>Aggregate Year-to-Date</b> > \$ 5150.00		<b>Amount of Each Receipt this Period</b> 2000.00	
<b>SUBTOTALS of Receipts This Page (Optional)</b> .....							
<b>TOTALS This Period (last page this line number only)</b> .....						<b>2000.00</b>	

